

# KINGSVILLE TOWNSHIP TRUSTEES REGULAR

June 26, 2013

The June 26, 2013 regular meeting of the Kingsville Township Trustees was called to order by Doug Reed, Chairman, followed by the Pledge of Allegiance. Darrell Ensman made a motion to waive the reading of the June 12, 2013 regular meeting minutes and approve them as presented. Doug Reed seconded the motion; all yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) The fiscal officer received an email from the Kingsville 1<sup>st</sup> Baptist asking the trustees to post on the community board about the Old Fashion BBQ in the park on July 7<sup>th</sup> from 12:30 – 3 pm all Kingsville Residents welcome. It will be posted on Monday, July 1, 2013. 2) The trustees received a resignation from Kevin Meier from Zoning Commission. He had originally sent one on December 2, 2012 but put a Conneaut mailing address for the fiscal office and it was never received. 3) An invitation from the Ashtabula County Chamber of Commerce Lake Erie Classic Golf Outing on July 18, 2013 at Maple Ridge was received. 4) Information from OPERS was received about State Retirement System Candidate Campaign Finance Requirements for any interested party. 5) Chief Koziol was asking for donations to make up 500 supply packets for school children by July 28, 2013.

**PUBLIC COMMENTS AND CONCERNS:** 1) Dennis Huey asked the County Engineer's office what we would need to do regarding the sidewalk project and property owners because of using township and event money. There is a minimal requirement to notify each property owner in writing and have them sign a form or waiver. Mark Todd said that he would do an article for the Star Beacon for the sidewalk committee. 2) Denise Lampson, resident, asked about the township getting a quick start for the ambulance so in case there is a starting issue we would have it on hand. Neal Stewart, Fire Chief and the trustees said that they did feel that they could get one big enough to handle all of the electronics on the ambulance.

**OLD BUSINESS:** 1) No quote on the timber yet. Tom Nelson, resident voiced a concern about taking away the buffer zone by removing trees near Interstate 90 by Walton Hills. He said that many residents walk in that area to get to the falls. Neal Stewart stated that the township could use the revenue from the timber. 2) Neal reported that all the roadside mowing has been done to the telephone poles. 3) The crossover pipe on Arbor Drive has been installed. 4) Neal Stewart, Fire Chief, reported that both ambulance are up and running in good shape. He did say that the shore line cords are loose and has a sloppy connection. Darrell was going to check and see if Weber Electric had connections that would work. They also needed a 60 amp fuse which has been repaired. Burgess will be sending a new charger for #619 on Monday so that both ambulances would have new chargers. 5) Dave ~~Lake~~ from the Board of Zoning Appeals was the only member present for the meeting. The trustees wanted the board to come to the meeting to discuss changes that they would like to see happen in the near future such as having them attend a workshop or seminar to educate them on zoning issues and reorganizing. The trustees also reported that Mary Martin Stouffer had resigned her position on the board. The trustees also reported that a notice was in the Star Beacon stating that there was a volunteer position on both the Board of Zoning Appeals and the Zoning Commission. Current members of the BZA are Dave ~~Lake~~, Dave Conley and Brad Randolph. They trustees asked if an organization meeting for 2013 had ever taken place to elect a Chair, Vice Chair and Recording Secretary and Dave said nothing had been done this year.

**NEW BUSINESS:** 1) The fiscal officer reported that she received information from Kristina Paolillo, Auditor's Office regarding the replacement of the 2014 2.5 mill Fire/EMS levy. This cannot go on the ballot until November 2014. A discussion about the possibility of having a new levy on the ballot for this year was discussed and the trustees would think about it have would hold a special meeting if that was agreed on so that the fiscal officer would have time to prepare things in time for the August 2, 2013 deadline. 2) Rob Ocasio, Administrative Assistant, reported that EMS had received a grant for \$6,250.00 from the State

for equipment and training. Neal talked about the need to have a grant writer that has experience in Fire/EMS and knowledge of grants available. He said that he would talk to some local people to see who they use. 3) Dennis Huey made a motion to accept the resignation of Kevin Meier from the Zoning Commission effective immediately. Darrell Ensman seconded the motion; all yes. The trustees asked the fiscal officer to send a letter thanking him for his service. 4) The trustees are going to look into getting a zoning text to all the members. 5) Neal asked the trustees to add an amendment to the Personnel policy book regarding LOA without pay for part time employees and the requirements. He presented a copy of what he wanted to amend. The trustees felt like the current policy on LOA without pay was sufficient at this time but would look at changes for the part time people. 6) Doug Reed made a motion to accept the public notice to be placed in the Star Beacon for the Resurfacing of various roads within Kingsville Township. Darrell Ensman seconded the motion; all yes. 7) When repairing the crossover pipe on Arbor Drive the hydraulic pump on the backhoe broke. It will cost around \$2,000.00 to repair and will be fixed on Tuesday. The backhoe is a 2004 and has 1762 hours on it. 8) Neal reported that Marcy Funeral Home still has the old fees for the cemetery so he asked if the fiscal officer would send them a copy of the letter. The trustees asked the fiscal officer to send a new letter out to all funeral homes and monument companies with a confirmation request with it so that we do not keep having these issues in the future.

**SAFETY CONCERNS:** None

<b>FINANCIAL REPORT:</b>	Receipts	\$ 11,186.60
	Expenses	<u>29,278.97</u>
	Balance	\$770,796.44

Doug Reed made a motion to pay the bills. Darrell Ensman seconded the motion; all yes.

With nothing else to discuss or decide Doug Reed made a motion to adjourn the regular meeting of the Kingsville Township Trustees. Darrell Ensman seconded the motion; all yes.

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Doug Reed, Chairman

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Sarah Patterson, Fiscal Officer